



AMERICAN SOCIETY OF SAFETY PROFESSIONALS

520 N. Northwest Highway
Park Ridge, Illinois 60068 USA

+1.847.699.2929

August 14, 2018

Eugene Satrun, CSP, CIH
NEIL ASSE Chapter President
Northeastern Illinois, Greater Chicago and Three Rivers Chapters
ExxonMobil Corp Medicine & Occ Health
11543 Swinford Lane
Mokena, IL 60448

Dear Mr. Satrun:

Your request for CEUs has been approved and I am pleased to award you the following for each conference attendee of the Northeastern Illinois, Greater Chicago and Three Rivers Chapters', Chicagoland Safety, Health & Environmental Conference on Monday, September 17th through Thursday, September 20th, 2018.

Date	Event / Link	CEU Award
September 17-18, 2018	OSHA 10 Hour Course	.9
September 17, 2018	½ Day Attendance - Chicagoland Safety, Health & Env. Conference	.3
September 17, 2018	Full Day Attendance - Chicagoland Safety, Health & Env. Conference	.6
September 18, 2018	½ Day Attendance - Chicagoland Safety, Health & Env. Conference	.3
September 18, 2018	Full Day Attendance - Chicagoland Safety, Health & Env. Conference	.6
September 19, 2018	½ Day Attendance - Chicagoland Safety, Health & Env. Conference	.3
September 19, 2018	Full Day Attendance - Chicagoland Safety, Health & Env. Conference	.6
September 20, 2018	½ Day Attendance - Chicagoland Safety, Health & Env. Conference	.3
September 20, 2018	Full Day Attendance - Chicagoland Safety, Health & Env. Conference/Luncheon	.7

NEW CEU Process: In order for ASSP to be compliant with its accrediting body, IACET (International Association for Continuing Education and Training), attendees wishing CEUs will have to go to the following links and complete a short survey **within 30 days** of your event in order to receive CEUs:

- OSHA 10 Hour Course: <http://assp.neil-gchgo-3riv-osh10.sgizmo.com/s3/>
- 9/17 Day 1 - ½ Day: <http://assp.neil-gchgo-3riv-917halfconf.sgizmo.com/s3/>
- 9/17 Day 1 - Full Day: <http://assp.neil-gchgo-3riv-917fullconf.sgizmo.com/s3/>
- 9/18 Day 2 - ½ Day: <http://assp.neil-gchgo-3riv-918halfconf.sgizmo.com/s3/>
- 9/18 Day 2 - Full Day: <http://assp.neil-gchgo-3riv-918fullconf.sgizmo.com/s3/>
- 9/19 Day 3 - ½ Day: <http://assp.neil-gchgo-3riv-919halfconf.sgizmo.com/s3/>
- 9/19 Day 3 - Full Day: <http://assp.neil-gchgo-3riv-919fullconf.sgizmo.com/s3/>
- 9/20 Day 4 - ½ Day: <http://assp.neil-gchgo-3riv-920halfconf.sgizmo.com/s3/>
- 9/20 Day 4 - Full Day with Luncheon: <http://assp.neil-gchgo-3riv-920fullconf.sgizmo.com/s3/>

Please see the attached PowerPoint slides with the link for the survey, you may use it in your presentation or as a handout for your attendees at the end of the course/conference.



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We also require the following information for each attendee on the enclosed Excel sign-in sheets, one for each event listed above, in order to award CEUs. **Information must be typed and sent to us via email within 30 days of the completion of your event.** Do not change or alter the sign-in sheets.

- For ASSP Members:
Indicate member number and last name. **In advance of the Meeting, ask attendees to bring their member number to the event to receive the CEU award.**
- For Non-members or Members that do not have or are unsure of their member number:
Please provide: Name (Last, First), Employer, Job Title, Complete Mailing Address, Telephone and Email.

Please note that we do not issue an individual certificate to any attendee, but attendees may receive a free CEU transcript by requesting it from our Customer Service Department at (847) 699-2929. Attendees may also request a transcript in writing to ASSP Customer Service, 520 N. Northwest Highway, Park Ridge, IL 60068. Please allow 5 to 7 weeks after completion of your event for the CEU Awards to be recorded. If you have any questions, please call me at (847) 768-3405.

Good luck with your event.

Best Regards,

Aleese Eckenrode
Manager, Education and Program Development

Enclosure