



# AMERICAN SOCIETY OF SAFETY PROFESSIONALS

520 N. Northwest Highway  
Park Ridge, Illinois 60068 USA

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August 15, 2019

Eugene Satrun, CSP, CIH  
NEIL ASSE Chapter President  
Northeastern Illinois, Greater Chicago and Three Rivers Chapters  
ExxonMobil Corp Medicine & Occ Health  
11543 Swinford Lane  
Mokena, IL 60448

Dear Mr. Satrun:

Your request for CEUs has been approved and I am pleased to award you the following for each conference attendee of the Northeastern Illinois, Greater Chicago and Three Rivers Chapters', Chicagoland Safety, Health & Environmental Conference on Monday, September 16th through Thursday, September 19th, 2019.

Date	Event / Link	CEU Award
September 16, 2019	½ Day Attendance - Chicagoland Safety, Health & Env. Conference	.3
September 16, 2019	Full Day Attendance - Chicagoland Safety, Health & Env. Conference	.6
September 17, 2019	½ Day Attendance - Chicagoland Safety, Health & Env. Conference	.3
September 17, 2019	Full Day Attendance - Chicagoland Safety, Health & Env. Conference	.6
September 18, 2019	½ Day Attendance - Chicagoland Safety, Health & Env. Conference	.3
September 18, 2019	Full Day Attendance - Chicagoland Safety, Health & Env. Conference	.6
September 19, 2019	½ Day Attendance - Chicagoland Safety, Health & Env. Conference	.3
September 19, 2019	Full Day Attendance - Chicagoland Safety, Health & Env. Conference/Luncheon	.7

To receive the CEU Award we require the following information for each attendee on the enclosed Excel sign-in sheets, one for each event listed above. **Information must be typed and sent to us via email within 30 days of the completion of your event.** Do not change or alter the sign-in sheets. PDFs or handwritten sign-in sheets will not be accepted.

- For ASSP Members:  
Indicate member number and last and first names. **In advance of the meeting, ask attendees to bring their member number to the event to receive the CEU award.**
- For Non-members or Members that do not have or are unsure of their member number:  
Please provide: Name (Last, First), Employer, Job Title, Complete Mailing Address, Telephone and Email.

Please allow 6 to 8 weeks after receipt of the sign-in sheets for the CEU Awards to be recorded in our system. We do not issue an individual certificate to any attendee, but attendees may receive a free CEU transcript by requesting it from our Customer Service Department at (847) 699-2929. Attendees may also login to their account on our website and obtain their transcript or request a transcript in writing to ASSP Customer Service, 520 N. Northwest Highway, Park Ridge, IL 60068. If you have any questions, please call me at (847) 768-3465.

Good luck with your event.

Best Regards,

Patricia Momney  
Education Coordinator

Enclosure